

# Animal Care and Use Concerns Reporting Form

## How To Report:

- In writing or verbally
- With as much specific factual information as possible
  - Report what you know, but don't investigate – leave that to the experts
  - You may use this form to gather details of animal care and/or use concerns
- Anonymously, if preferred

For immediate animal welfare concerns, directly contact one of the following:

**LARC On-Call Veterinarian**  
(415) 502-8687

**Institutional Animal Care and Use Committee (IACUC) Office**  
(415) 609-8490

## Reporting Mechanisms:

- UCSF's whistleblower program, which is confidential and anonymous:
  - Reporting hotline: **(800) 403-4744**
  - Confidential website:  
[secure.ethicspoint.com/domain/media/en/gui/23531/index.html](https://secure.ethicspoint.com/domain/media/en/gui/23531/index.html)  
You will not be able to submit this form, but you may find this form useful to capture pertinent details to provide when reporting.
- IACUC Office [iacuc@ucsf.edu](mailto:iacuc@ucsf.edu); or **(415) 609-8490**
- LARC On-Call Veterinarian/Attending Veterinarian **(415) 502-8687**

For more information, refer to the [IACUC Policy - Reporting and Follow-up of Animal Care and Use Concerns](#) on the IACUC website, [iacuc.ucsf.edu/policies](http://iacuc.ucsf.edu/policies)

The Animal Welfare Act & Regulations and University policy prohibit discrimination or reprisal against any person for reporting potential violations of any regulation or standard.

# Animal Care and Use Concerns Reporting Form

*Leave any unknown fields blank.*

## General Information

Date Concern Identified:                      Date Concern Occurred (if known):  
Principal Investigator (PI):                  Protocol Number:  
Species Involved:                              Number of Animals/Cages/Animal ID(s):

## Location

Facility/Building Name:  
Location within building:                      Room #:

**Concern** *(Describe the concern; The text field will allow you to include as much factual information as you are able to provide, including identification of individuals involved and timeline of observations)*

**Reporting Individual** *Do not provide if you wish to remain anonymous.*

Name:  
Contact Information (preferred email and/or phone number):